RESEARCHER SIGN-IN TO THE SITE FOR THE FIRST TIME

Email invitation
You will receive / have received an invitation link to your email sent by a Leodor Trial contact person from address msonlineserviceteam@email.microsoftonline.com. Please do not forward this link. If you or your colleague need an invitation link to the trial workspace, please use the Contact form on the Leodor site to request access to the workspace.

Note!

Note! It’s important that you sign out from all other Office 365 applications before clicking on this invitation link.

Click on invitation link.

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Welcome window appears:

If you already have a Microsoft account click this link:

If you have Microsoft ID for your organization O365 services, click this link.

If you do not have Microsoft account, click the link Create a Microsoft account, it’s quick and easy.

Follow instructions on screen but give your business email address as Username

Click Create account button.

Sign up form appears. Follow the directions and enter the required information.
Microsoft account summary appears:

Microsoft Sign in window appears. Enter there your Microsoft Account and click Sign in.